



BOARD ACTION REQUEST FORM

www.leecountyil.com

SECTION 1: PURPOSE

The BOARD ACTION REQUEST FORM is designed to 1) enhance the orderly and efficient conduct of Committee and Board meetings; 2) serve as prior notice to all interested parties; 3) aid the Committee Chairs in meeting preparation; 4) provide the Departments with a mechanism for formal communication with the Board; and 5) aid in the creation of the official record of the meeting.

To request an item be added to a committee agenda, submit the completed FORM and all supporting documentation to the applicable Committee Chair for consideration at least 5 days prior to the meeting date/time.

SECTION 2: OVERVIEW

Subject: Centralization of IT Resources Requested by: Paul Gorski/Wendy Ryerson

To Committee(s): Finance/Full Board Meeting Date(s) 04-14-2022/04-21-2022

Action Requested (Select One): ☒ Motion ☐ Resolution ☐ Ordinance ☐ Contract Approval

Executive Session ☐ YES ☐ NO 5 ILCS 120/2(c) Exception: _____

Requestor's Recommended Action:

Motion to approve quote in the amount of \$26,494 for IT hardware and services to centralize IT services in the Courts Building. (Alternatively approve a "not to exceed" project \$ amount to include electrical and cooling estimates.)

SECTION 3: PROPOSAL

Describe the action requested, including relevant background information, applicable statutory references, potential impact to the County and/or any other departments, and the proposed implementation timeline. Attach additional pages if needed.

Unanticipated Expense resulting from the recently developed county-wide strategic plans to more efficiently and effectively utilize space in Courts Building and former LEC, and to centralize IT resources. This quote to relocate server equipment to 2nd floor of Courts building will 1) Increase IT efficiency by bringing IT server resources to one centralized location; 2) Place the new centralized server and backup technology in a secure location; 3) Allow IT staff 24/7 access to new server equipment without interrupting other departments; 4) Allow the consolidation of IT staff in 2nd floor New Courts when Maintenance is moved to the old LEC.

SECTION 4: FINANCIAL IMPACT

Provide specific financial details including revenue or expenses associated with the request and if this is a one-time or recurring expense. If this is an unanticipated (unbudgeted) expense, explain the catalyst for the request. Attach relevant documents such as revenue/expense projections or vendor bids/quotes.

Budgetary Status (check all that apply): Cost of Proposed Action: \$ 26,494 (+ 21,278.71)

- ☐ This action has no budgetary implications.
- ☐ Funds are available in this FY budget. Line-item Description/Number _____
- ☒ Funds are not budgeted in this FY. Proposed funding source: ARPA (Capital)
- ☐ If approved, funds will be requested for this action in next year's budget.
- ☐ This action will bring in additional revenue of \$ _____ Line-item _____
- ☐ This action will reduce expenditures and/or be budget neutral.

See Attached Quote from our service provider Syndeo. NOTE the cost of providing additional electrical and cooling to the server room is not included; still waiting for quotes.

Hartwig (AC): \$12,900.00

Engel Electric (Electrical): \$7,152.79

Menards (Flooring, Cable, Misc): \$1,225.92

TOTAL ADDITIONAL COSTS: \$21,278.71



Proposal: Lee Co - IAAS Server Room -22 #1786

Prepared For				Prepared By			
Paul Gorski Lee County 112 East 2nd St. Dixon, IL 61021 8152858166				Amit Patel Syndeo Networks Inc. PO Box 833 Saint Charles, IL 60175 630 457 4218			
Quotation Date				Valid Until			
04/06/2022 11:17am				05/06/2022			
Recurring Term				Payment Terms			
0 Months				Net 30			
Quantity	Product	Description	List	Discount	Sale Price	Tax	Total
1	Hardware	APC NetShelter SX Networking Enclosure with Sides rack - 42U	4,495.00		4,495.00	0%	4,495.00
1	Hardware	Alpha FXM 2000 - 208v with Kit and Battery tray	4,950.00		4,950.00	0%	4,950.00
4	Hardware	48V, 200 AH front access Terminal VRLA Fiamm battery string w/ intercell connectors. Size 20.75" x 4.88" w x 12.64" h, weight 126.5 lbs each. 4 x Fiamm 12FIT201 - 12 Volt 200 amp hour batteries 1 x Fiamm Hardware Kit for the appropriate battery string.	1,490.00		1,490.00	0%	5,960.00
2	Hardware	Tripp Lite Basic PDU, 16A, 14 Outlets (12-C13 & 2-C19), 100 - 240 V, C20, C14 / L6-20P / L5-20P / 5-20P / 5-15P, 1U Rack-Mount Power (PDUNV)	399.00		399.00	0%	798.00
1	Fiber Optic Installation	[NRC] Fiber Optic Installation: indoor and termination both ends	4,650.00		4,650.00	0%	4,650.00
24	Professional Services	Installation of Server-Room Rack and UPS	185.00		185.00	0%	4,440.00
1	Hardware	2 Post Rack for Fiber and Copper Terminations	1,200.00		1,200.00	0%	1,200.00
Lee Co responsible for Generator Back and Dirty power dedicated Outlets - 110/220 NEMA outlets - QTY 2 of each			1.00		1.00	0%	1.00
Service Address: _____							Total 26,494.00
Monthly Recurring Cost: \$ 0.00 Non-Recurring Cost: \$ 26,494.00							Discount 0.00
							Subtotal 26,494.00
							Tax 0.00
							Shipping 0.00
							Grand Total 26,494.00

MEMO:

NRC = "Non-recurring charge". A one-time charge established for installation and construction, or purchase of equipment.

MRC = "Monthly recurring charge" and specifies the monthly charge for the service.

ARC = "Annual recurring charge" and specifies the annual charge for the service.

Assumptions:

1) The price's set forth herein constitute a non-binding quote good for 30 Days. Final terms and conditions shall be set forth in a formal agreement between the parties. The price quoted is exclusive of all applicable federal or state sales or excise taxes or universal service fund, utility or similar fees and taxes levied or imposed upon Syndeo or customer arising from or relating to the provision of the services quoted herein, all of which shall be separately charged to customer.

2) Building License Fees are not included in the price quoted above and will be added (if required) in a final quote.

3) The network design associated with pricing assumes the fiber backbone will extend to the Syndeo demarcation points within locations listed above. The typical Syndeo demarcation point is located in the basement of a building. Customer to provide rack, space, and power for Syndeo dedicated equipment at each location.

Thank you for your business!

Customer Signature _____ Date _____



Hartwig Mechanical, Inc.

April 18, 2022

Old Lee County Courthouse
112 E. Second St.
Dixon, IL 61021

20800 East Brink Street
Harvard, IL 60033

855.427.8944
www.hartwigmechanical.com

Attn: Greg Saunders

Re: HVAC / Ductless Split System Installation for IT Room

Hartwig Mechanical, Inc. is pleased to quote you on the above-mentioned project.

Materials and labor are listed below.

Items included:

- (1) Disconnect and off-site removal of existing outdoor condensing unit (above ceiling AHU to remain)
- (1) Furnish and install Mitsubishi ductless mini split system
 - 1.5-ton
 - Ceiling mounted evaporator
 - Air-cooled condensing unit
 - Wired controller/thermostat
 - BACnet card
 - Condensate pump
- Furnish and install refrigeration and condensate piping
- Furnish and install line voltage and communication wiring
- Furnish and install DDC/BAS control (work performed by ACI)
- Start and test operations

Total cost for the above-mentioned: \$12,900.00

Items not included:

- Permits or fees
- Premium labor

Thank you for giving Hartwig Mechanical, Inc. the opportunity to bid this up-coming project.

Respectfully,

Brian Raffaele
Director of Service, Maintenance and Design Solutions

Direct: 815.940.9122

Cell: 815.560.1323

F: 815.943.4490

E: brian.raffaele@hartwigmechanical.com



STERLING
1514 W. Fourth Street
Sterling, IL 61081
(815) 625-5949

ROCKFORD
5280 11th Street
Rockford, IL 61109
(815) 825-5949

INVOICE

24 HOUR FULL SERVICE CONTRACTOR An equal opportunity employer ENGELELECTRIC.COM

BILL
TO:

LEE COUNTY
112 EAST SECOND STREET
DIXON IL 61021

WORK
DONE
AT:

LEE COUNTY COURTHOUSE
DIXON, IL

PHONE 815 288 3643 CUST# 49125

paid

JOB NO.	CUST ORDER#	TERMS	INVOICE NUMBER	DATE
MO0332-000		NET 10	32757	5/11/22

DATE	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
	IT ROOM ELECTRICAL FOR MISC. POWER, HVAC, AND TV MONITORS (SIGNED PROPOSAL)			6,835.00
	SUBTOTAL			6,835.00
	INVOICE TOTAL			\$6,835.00

Please remit to 1514 W. Fourth St., Sterling, IL 61081

We accept all major credit cards





STERLING ROCKFORD
1514 W. Fourth Street 5280 11th Street
Sterling, IL 61081 Rockford, IL 61109
(815) 625-5949 (815) 625-5949

INVOICE

24 HOUR FULL SERVICE CONTRACTOR An equal opportunity employer ENGELELECTRIC.COM

BILL
TO:

LEE COUNTY
112 EAST SECOND STREET
DIXON IL 61021

WORK
DONE
AT:

LEE COUNTY
DIXON, IL

PHONE 815 288 3643 CUST# 49125

paid

JOB NO.	CUST ORDER#	TERMS	INVOICE NUMBER	DATE
S-0234-000		NET 10	32827	5/11/22

DATE	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
	INSTALL GFCI RECEPTACLE NEXT TO THE NEW MINI SPLIT UNIT USING EXISTING CONDUIT RUN, JOB IS COMPLETE.			
5/11/22	LABOR	1.50	128.00	192.00
	SUBTOTAL LABOR			192.00
	MATERIAL			125.79
	SUBTOTAL MATERIAL			125.79
	INVOICE TOTAL			\$317.79

*paid out of
maint budget
for IT Room
\$8'378.71*

Please remit to 1514

We accept all major credit cards VISA

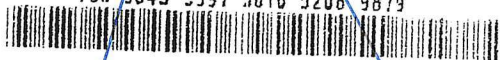
#8
adback @ survey.walmart.com
ID #: 7RFN1Y1U6HR2

Walmart

815-288-7770 Mgr: JEFFERY
1640 S GALENA AVE
DIXON IL 61021

05399 OP# 002258 TEN 03 IR# 06422
SWIFFER 003700099036 13.37 X
SWIFFER 003700099037 13.37 X
SWIFFER 003700026536 10.54 X
SWIFFER 003700026536 10.54 X
SWIFFER 003700026536 10.54 X
SWIFFER 003700026536 10.54 X
SUBTOTAL 68.90
TAX 1 @ 250 % 5.68
TOTAL 74.58
VISA TEND 74.58

VISA CREDIT
APPROVAL # 034357
REF # 213600230620
TRANS ID - 302136578467556
VALIDATION - 63KM
PAYMENT SERVICE - E
P.O. # 050
AID A0000000031010
AAC 8F18D71DBAAC042D
TERMINAL # SC010642
05/16/22 11:04:11
CHANGE DUE 0.00
ITEMS SOLD 6
TC# 5645 5597 3610 5208 9879



Walmart



Become a
member today
Scan for 30-day free trial

05/16/22 11:04:12
CUSTOMER COPY

#7
Use Your **BIG CARD** **REBATE** 2%

MENARDS

MENARDS - STERLING
4220 E. 30th Street
Sterling, IL 61081

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 08/01/22

If you have questions regarding the
charges on your receipt, please
email us at:

STRLfrontend@menards.com



Sale Transaction

IT Room

RUBBER WALL BASE 4X1/8X4	82.50
7117004 PKG	
TWILIGHT VINYL PLNK 19.4*	147.98
7256584 2.00 @73.99	
TEC WALL BASE ADHESIVE	19.88
7056516 4 @4.97	

TOTAL	250.36
TAX STERLING-IL 8.25%	20.65
TOTAL SALE	271.01
VISA CREDIT 6403	271.01
PO # 050	
Auth Code:018226	
Chip Inserted	
a0000000031010	
TC - 843ee775dcab43a3	

flooring

TOTAL SAVINGS 7.00

TOTAL NUMBER OF ITEMS = 7

#6

Use Your **BIG CARD** **REBATE** 2%
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4220 E. 30th Street
Sterling, IL 61081

IT Room
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Sale Transaction

ALLIGHT VINYL PLNK 19.4*	443.94
556584 6.00 @73.99	
ULTIFUR 36" EVING GLAD	11.98
15017	
TOTAL	455.92
TAX STERLING-IL 8.25%	37.61
TOTAL SALE	493.53
SA CREDIT 6403	493.53
# 0504	
uth Code:042270	
hip Inserted	
0000000031010	
TC - c8c0ba40309b1779	

TOTAL SAVINGS 9.00

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MENARDS

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4220 E. 30th Street
Sterling, IL 61081

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items on this receipt will be in the form
of an in store credit voucher if the
return is done after 07/19/22

If you have questions regarding the
charges on your receipt, please
email us at:
STRLfrontend@menards.com



Sale Transaction

1000'CAT6 CABLE-R-BLUE
3034140 195.00
1/2" 20' VINYL COLOR-5
3647900 4.19
SS PULL PLATE 3.5X15
2211891 27.82

TOTAL 227.01
TAX STERLING-IL 8.25% 18.73
TOTAL SALE 245.74
VISA CREDIT 6403 245.74
PO # 050
Auth Code:048100
Chip Inserted
a0000000031010
TC - 969c6a154d1ed12f

TOTAL NUMBER OF ITEMS = 3

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
1804

GUEST COPY

The Cardholder acknowledges receipt of
goods/services in the total amount shown
hereon and agrees to pay the card issuer
according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, LYDIA

90831 04 0865 04/20/22 12:38PM 3272

Blain's FARM & FLEET

Farm & Fleet of Sterling
3913 E. Lincolnway
Sterling, IL 61081
(815) 625-9028
www.farmandfleet.com

Store: 18
Reg : 003
Trans: 4087

Date : 04/19/2022
Time : 09:26 AM
Assoc: 181844

PEAK Premium AFC 50/50 Gallon
1279340 1 @ 10.49 10.49 T1
Hollow Tri Ball Mount
717392 1 @ 80.99 80.99 T1
2x2" 6" Receiver Tube
548923 1 @ 17.99 17.99 T1
5/8" Extended Length Hitch Pin & Clip
967159 1 @ 8.99 8.99 T1

Subtotal 118.46
TAX T1 8.250% 118.46 9.77
TOTAL 128.23

04/19/2022 09:26:15
VISA CREDIT Entry Method: Chip
CARD #: XXXXXXXXXXXX6403
PURCHASE - APPROVED
AUTH CODE:077696

Mode: Issuer
AID: A0000000031010
TVR: 0000008000
IAD: 06011203A02002
TSI: E800
ARC: 00
TC: D33F9605CE6D8514
MID: 229854 TID: 006 RRN: 482327

Total: USD\$ 128.23

You have 1508.82 available points not
including this purchase. To learn more,
visit farmandfleet.com/rewards or
download the Blain's Farm & Fleet app.

Rewards # 1100154010775

Please keep your receipt
Last day for refund is 06/18/2022

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#3 21 Room
MENARDS - STERLING
4220 E. 30th Street
Sterling, IL 61081

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 06/28/22

If you have questions regarding the
charges on your receipt, please
email us at:
STRLfrontend@menards.com



Sale Transaction

SLATER 1-GANG OLDWORK BO		
3615706	4 @3.62	14.48
DUPLEX WALL PLATE WH		
3712993	5 @0.35	1.75
12-2 250' SOL MC ALM-CLA		
3692597		178.00
WH 154 DUPLEX OUTLET-10		
3639847		4.98

TOTAL	199.21
TAX STERLING-IL 8.25%	16.43
TOTAL SALE	215.64
VISA CREDIT 6403	215.64
PO # 050	
Auth Code:040726	
Chip Inserted	
a0000000031010	
TC - abde23a83689537c	

TOTAL NUMBER OF ITEMS = 11

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
180

GUEST COPY

The Cardholder acknowledges receipt of
goods/services in the total amount shown
hereon and agrees to pay the card issuer
according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, Joanne

79298 08 5615 03/30/22 11:29AM 3272

Use Your ~~2%~~ 2%
BIG CARD REBATE

MENARDS

#2
MENARDS STERLING
4220 E. 30th Street
Sterling, IL 61081

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 06/23/22

If you have questions regarding the
charges on your receipt, please
email us at:
STRLfrontend@menards.com



Sale Transaction

46" 16 32W 4100K-30PK		
3632182	2 @64.98	129.96

TOTAL	129.96
TAX STERLING-IL 8.25%	10.72
TOTAL SALE	140.68
VISA CREDIT 6403	140.68
PO # 050	

Auth Code:024295
Chip Inserted
a0000000031010
TC 762ed3ea78798421

TOTAL NUMBER OF ITEMS = 2

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
1766

GUEST COPY

The Cardholder acknowledges receipt of
goods/services in the total amount shown
hereon and agrees to pay the card issuer
according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, Jackie

55297 02 5070 03/25/22 08:53AM 3272

Use Your ~~2%~~ 2%
BIG CARD